

# ESPRESSO HR

# EXTENDED PROFILE



## OVERVIEW

Espresso HR helps free you from the admin requirements of people management so that you can concentrate on running a successful business. HR and the management of people shouldn't be a difficult or time-consuming task for small companies. You and your employees should be spending your time where you can have the most impact. Espresso HR's cloud-based solution offers simple absence management and human resource features that you can complete in minutes rather than hours.

## SOFTWARE SPECIFICATION

OVERVIEW	
PRODUCT NAME	Espresso HR
SOFTWARE FEATURES	
ABSENCE MANAGEMENT	✓
BENEFITS ENROLLMENT	✗
COBRA	✗
COMPENSATION	✗
COMPLIANCE	✗
DISCIPLINARY ACTION	✗
EMPLOYEE SELF SERVICE	✓
FMLA	✗
HEALTH & SAFETY	✗
MANAGER SELF SERVICE	✓
ON & OFF BOARDING	✓
PAYROLL	✗
PERFORMANCE MANAGEMENT	✓
RECRUITMENT	✗
REVIEWS	✗
SOCIAL NETWORKING	✗
SUCCESSION MANAGEMENT	✗
TIME & ATTENDANCE	✓

<b>TRAINING &amp; SKILLS</b>	✗
<b>VACATION &amp; SICK LEAVE</b>	✓
<b>WORKFLOW</b>	✓
<b>WORKFORCE ANALYTICS</b>	✗
<b>TRAVEL &amp; EXPENSES</b>	✗
<b>ORGANIZATION SIZE</b>	
<b>ENTERPRISE (1000+ EMPLOYEES)</b>	✗
<b>MEDIUM (251-1000 EMPLOYEES)</b>	✓
<b>SMALL (1-250 EMPLOYEES)</b>	✓
<b>PLATFORM</b>	
<b>CLOUD</b>	✓
<b>INSTALLED</b>	✗
<b>FURTHER INFORMATION</b>	
<b>IMPLEMENTATION TIMEFRAME</b>	1 week
<b>PRICING</b>	From £1 per employee per month

## SOFTWARE SCREENSHOTS

The screenshot displays the Espresso HR software interface. At the top left is the Espresso HR logo with the tagline "HR in your coffee break". The top right shows the user profile for Michael Sothern (MS) with a notification bell icon containing the number 7. A vertical sidebar on the left contains navigation icons for Home, My Record, Company, Reports, Manage, and Help, along with a chat icon at the bottom. The main content area is titled "Home" and features three task summary cards: "Recently Completed Tasks" (3), "Pending Tasks" (5), and "Overdue Tasks" (5). Below these are three sections: "My Absences" (Recent / Current / Upcoming) with a "Request" button and one absence record; "Upcoming Birthdays and Work Anniversaries" with a message "No Upcoming Birthdays or work anniversaries"; and "Requests waiting for approval" with an "Approve All" button and one request from James Francis (JF) for absence from Mon 23 Sep to Wed 25 Sep. A second section, "Absences: Recent / Current / Upcoming", has a "+ Create" button and one absence record from Peter Adams (PA) who is currently absent until Mon 19 Aug. The footer of the interface includes the copyright notice "Espresso HR © 2019".

Espresso HR

### Absences for Default Team Team in August 2019

Home | Absences | Month

MS Michael Sothern  
No Job Title  
No Department

Reports To: No Manager  
Direct Reports: None

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
John Francis	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
Michael Sothern	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
Peter Adams	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
Steve Shaw	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+

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My Record

- Home
- Absences
- Details
- Tasks
- Employment Record
- Alerts
- Documents
- Emergency Contacts

Select Month

August 2019

Absence Views

- Overview
- Year
- Team Month

Espresso HR

### Michael Sothern - Absences for 2019

Home | Absences | Year

MS Michael Sothern  
No Job Title  
No Department

Reports To: No Manager  
Direct Reports: None

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
April 2019	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
May	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
June	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
July	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
August	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
September	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
October	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
November	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
December	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
January 2020	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
February	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+

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My Record

- Home
- Absences
- Details
- Tasks
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- Alerts
- Documents
- Emergency Contacts

Select Year

2019

Absence Views

- Overview
- Year
- Team Month